

### **Job Title: Sessional Worker**

### **Department: All Services**

This is an as-and-when-required role for which hours will vary week on week over Monday to Friday – depending on the needs of Indigo. You will be based across all our services in Castlemilk and Garrowhill. You will be working alongside a great team and reporting to our Service Managers depending on which location you are working in.

### **About Us:**

Indigo Group, we are an award-winning childcare organisation who, for over 30 years have made it our mission to empower families to overcome poverty and its challenges through the provision of innovative, family informed, learning and childcare solutions from birth to 16 years. We are passionate and care for children, young people and their families, keeping them at the heart of our practice. Everything we do is values-led, it drives us, and our behaviours and in turn, creates and embeds the culture we want to see from everyone who is part of Indigo. We adopt a 'Leadership at Every Level' and those with a passion to succeed will have full support and the opportunity to participate in work out with their immediate area if they so desire.

### **Our values are:**

- **Family-centred** – children, young people and their families will be at the heart of every decision we make.
- **Inspiring** – our children, young people and families to be ambitious, curious in learning and to always wonder just what might be possible if...
- **Fun** – our team's happiness is infectious and will create a welcoming and fun experience for every Indigo stakeholder.
- **Nurturing** – we will nurture every child, family, team member and community to help achieve their fullest potential.
- **Innovative** – we will always ask our families and communities what they want and use this with our professional expertise to create transformational solutions.

### **What you will be doing:**

As our **Sessional Worker**, you will be a role model in everything that you do, from promoting our Indigo brand and values to ensuring that everything you do in your role and for Indigo is delivered to the highest standard – the outstanding quality of service for our children, young people, families and our colleagues, ensuring that children and families are at the heart of your decision making.

### **Key Accountabilities – you will:**

- Support colleagues in the planning and delivery of stimulating, exciting and balanced learning programmes by the Curriculum for children and young people
- Work closely with colleagues to recognise where support is needed and respond accordingly
- Be flexible in your approach to engage and adapt to the different routines and variety of age groups across our services
- **Service Delivery** – ensure that all sessions are safe, fun and inclusive, consulting and involving children and young people in the planning of their own learning
- Set up rooms for activities and learning alongside clearing away with the children. This also includes cleaning, tidying, laundry, storing and organising of resources used

- **School collections** – ensure that Indigo systems and procedures are followed effectively for safe collection and transport of children to and from school
- Provide support to colleagues when taking the children on any trips or outings
- Follow and adhere to all policies and regulatory body governance to ensure that it meets the Health & Social Care Standards and SSSC

**Parent & CYP Engagement** involves:

- Being a supportive and positive role model of Indigo when engaging with and supporting parents, children and young people delivering outstanding customer service at all times – and providing a welcoming environment throughout their time with us

**Training** – learning, training and development is important to us, therefore, to support your learning and development, you will:

- Be required to attend regular training to ensure that all mandatory requirements are met
- Identify any training that you require to support you in your role through weekly discussions with your Lead CDO

**Health & Safety** – you will be asked to follow and adhere to all legal responsibilities and duties as set out under The Children Act (Scotland) 2014 and the H&S at Work Act. You will also ensure you take care of your own safety, that of your colleagues, children and young people and carry out any risk assessments of the environment or planned activities where required.

**Knowledge, Skills and Experience – we would like you to have the following:**

- An interest in and an initial understanding of National Care Standards
- Previous experience of working with or volunteering with children and/or young people is advantageous
- A passion and interest in working with children and young people
- Ability to work well in a team and show willingness to assume additional or new responsibilities
- Personable, positive manner and communication for engagement with our colleagues, families, children, Young people and the wider community
- Someone who takes pride in their work and in everything that they do
- Is creative, has ideas or solutions to help us continually improve
- Proven ability to deliver consistently high levels of customer service
- Good attention to detail to aid understanding and following of our policies and procedures
- A willingness to learn and to continually challenge yourself

**What you will get in return from us:**

A salary of **£12** per hour for which you will accrue holidays for every shift you work with us and the chance to learn, grow and develop your experience and career with us for the long term if you so desire.