



Charging Policy 2022

Garrowhill Early Learning Centre from 1st May 2022

| Service | Age Group | Daily Cost | Weekly Cost |
|--|-----------------|--|--------------------------------|
| Glasgow Rates | 2-3 years | £35.58 - £31.08 Full Day Care | £155.41 Full Day Care |
| Glasgow Rates | 3-5 years | £32.97 – 28.80 Full Day Care | £144.02 Full Day Care |
| Glasgow Rates | 3-5 years | £22.27 – 20.17 Half Day 8am-1pm | £100.83 Half Day 8am-1pm |
| Glasgow Rates | 3-5 years | £19.77 - £18.46 Half Day 1pm-5.45pm | £92.31 Half Day 1pm-5.45pm |
| *Private Place Rates Out-with Glasgow area | All Early Years | £41.05 - £36.63 Full Day Care | £183.15 Full Day Care |
| *Private Place Rates Out-with Glasgow area | 3-5 years | £27.52 - £25.31 Half Day 8am-1pm | £126.57 Half Day 8am-1pm |
| *Private Place Rates Out-with Glasgow area | 3-5 years | £24.97 - £23.57 Half Day 1pm-5.45pm | £117.84 Half Day 1pm-5.45pm |
| Agencies including DWP, FE & HE (colleges / universities / training for work) | All Early Years | £42.69– £38.10 Full Day Care | £190.48 Full Day Care |

Early Years Ad Hoc

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|---|-----------|------------------------------|
| Ad Hoc | 0-2 years | £37.61 – Full Day Care |
| Ad Hoc | 2-3 years | £37.07 – Full Day Care |
| Ad Hoc | 3-5 years | £34.38 – Full Day Care |
| | | £23.64– Half Day 8am-1pm |
| | | £22.02– Half Day 1pm-5.45pm |
| Ad Hoc *Private place Rates Out-with Glasgow | 0-5 years | £42.99 – Full Day Care |
| | 0-5 years | £28.69 – Half Day 8am-1pm |
| | 0-5 years | £26.08 – Half Day 1pm-5.45pm |

Late pick-up charges

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|-----------------|--------------|--------|
| All Early Years | 5.45–6.00pm | £10.00 |
| All Early Years | After 6.00pm | £20.00 |

Mobile Crèche Service

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|-------------------|------------|---|
| Agencies & Events | 0-16 years | £20.42 (per hour, per staff, min 2 staff) |
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Please note:

*Families living or moving out with the Glasgow City Council local authority area will not be eligible for Glasgow subsidy and childcare will be charged at Private Place rates as per the tables above.

Payment of Childcare Fees when your child is sick

In many cases children pass infections to each other, for this reason when a child has an infection that is contagious, the child must stay at home, this is usually a short term measure to prevent the spread of infection. If your child is sick and cannot attend the service, your fees are still payable. If your child is absent for more than two consecutive weeks due to illness, you will be eligible for a 50% reduction from the start of the third consecutive week of sickness. As a social Enterprise and registered Charity, we aim to keep our childcare costs as affordable as possible, our charges are considerably lower than other independent providers, for that reason in situations beyond our control the payment of childcare fees is expected. A change to these terms and conditions to allow for refunding of fees in these circumstances, would require an increase in fees to incorporate a contingency fund for such eventualities.

Payment Method

Fees are payable by **standing order** and a unique identification number will be issued. Top up charges or part payments can be paid by debit/credit card at the office at 29 Dunagoil Road or by calling 0141 634 6161 (option 5). There is no additional charge for payments using a debit card. **There is an additional cost of 1.47% for using a credit card. All fee charges are payable in advance.**

Non-Payment of fees

Falling behind with fees could jeopardise your child's place. Recovery of fees will be carried out in accordance with our **Non-Payment of Fees Policy**.

Students

Regulatory forms should be completed in advance of your start date. You are required to provide award allocation information. If you do not attend your course, you may be liable for the full cost of childcare. Please check with your place of learning for their policy on student payments for childcare. A full explanation for students can be found in our Student Charging Policy. **Parents are responsible for the cost of the place until the application for funding has been approved by the College/University, once we have notification of this, the payments you have made will be refunded to you.**

Funded Early Learning and Childcare

All children **aged 3 and 4 years' old** who reside within the Glasgow City Council boundary currently are entitled to access up to a **maximum of 1140 hours** of funded early learning and childcare provision. Early Learning and Childcare funding starts from the **day after your child's 3rd birthday**.

Any child residing out with the Glasgow boundary will be entitled to funded early learning and childcare from the first Monday of the Month following their third birthday.

Funded hours can be accessed over **38 weeks' term time or 50 weeks' per year maximum**. Children attending term time (38 weeks per year) can access up to 30 hours of funding per week or up to 23 hours per week over a full year (max 50 weeks).

Some 2 year old children are also entitled to access up to a **maximum of 1140 hours free** funded childcare but **certain eligibility criteria does apply**.

For eligible 2 year olds, funded early learning and childcare provision starts from the term following the child's second birthday.

Families wishing to access a 2-year-old place must apply to confirm eligibility. Information on this is now available on the Council and GFIS websites as follows: <https://www.glasgow.gov.uk/article/17458/Early-Learning--Childcare> <https://www.gfis.org.uk/FAQs/#3> (Click "Entitlement to Childcare" then click "What is my Child Entitled to")

Early Years charging structure

Early Years fees are charged over 50 weeks per year; 2 weeks are free. This is built into the fee structure for 2-weekly, 4-weekly and monthly calculations. Fees paid weekly will be apportioned across 52 weeks per year. For example, the weekly cost of a 0-2 age group place is £158.62 per week multiplied by 50 weeks divided by 52 weeks means you pay £152.52 per week over 52 weeks.

Cancelling Your Childcare

If you no longer require childcare, **four weeks'** notice is required to terminate your place. Cancellation of Childcare Forms are available upon request. A final account will be issued upon your termination letter being received.

Please note: you must inform the service if you wish to terminate your place or you will continue to be charged for the place until we receive notification of cancellation.

Public Holidays and Planned Closures (Polling, etc.)

A full list of closures can be obtained from our parent zone on our website at www.indigogrp.com

Parents who ONLY use a one-day place per week on a Monday will not be charged for the public holiday Mondays.

Parents who ONLY use a one-day place on a Friday will not be charged for the public holiday Fridays.

Allocation of Days

Consecutive-day places are preferred, i.e. Mon-Tues-Wed or Thurs/Fri. Split places, i.e. Tues/Thurs or Mon-Wed-Fri, will be allocated depending on availability.

Date Implemented: April 2010
Last Date Reviewed: March 2022